

Centralia Christmas Market

December 3rd & 4th

Craft-Product Vendor Application

The Downtown Centralia Festivals Association are seeking local handcrafted vendors selling unique items for their annual Christmas Market, December 3rd & 4th, 2021. The market will be held on Magnolia St at the Historic Lewis & Clark Hotel, bringing a festive and fun shopping experience for visitors to downtown Centralia. We are being covid compliant and we will have precautions in place. It will be during our annual Christmas Open House, this is why it is a week earlier than the years before, for their market. This year will be the Market's 6th year. Not counting last year 2020.

Date & Time: December 3rd 3pm-8pm December 4th 9am-5pm

- **Entry Fee:** \$30 (spaces will be larger but let's just stick with 8 x 8 as a guess)
- **Location:** Historic Lewis and Clark Hotel-Magnolia Street, Centralia, WA
- **Vendor Setup:** set up early Friday, early market Friday afternoon /evening

Deadline for Application – November 15, 2021

Include all of the following items with your application -

☐ This completed and signed application

☐ Registration Fee **\$30 regarding space**

Make Checks payable to: Downtown Centralia Festivals

☐ Three representative photos of your craft or product

Your craft can be handmade products, produce, such as

Flowers, food, if you are unsure please contact

Office Use Only

Date Rec'd _____

Check _____ Credit Card _____

Booth Fee \$ _____

In _____

Company Name: _____

Contact Name: _____

Phone 1: _____ Phone 2: (cell) _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____ Web Site: _____

PAYMENT INFORMATION

_____ I am paying with a check - \$ _____ .00 check # _____

On a separate sheet of paper, please provide a description of the goods you wish to bring to the Market. Please be as specific and descriptive as possible. Along with a couple of pictures and what your display would look like

What is the general price range of your items? _____ to _____

Items should be your hand-crafted work. Commercially produced, imported or manufactured items **must** be limited and cannot represent the majority of your merchandise.* The ratio should be 80% crafted and 20% commercially produced

** The downtown Centralia Festivals group retains the right to approve*

Any participant who violates the eligibility criteria will be required to leave the market and will not be considered for future markets. If there are concerns about the items being sold, you may be requested to provide photographs of your workshop.

Vendors are required to bring appropriate décor and display units for their space

By submitting this application, I am agreeing to abide by all rules pertaining to the Centralia Christmas Market:

- I will sell items hand-made by myself and only the items that have been pre-approved the Downtown Centralia Festivals Association Christmas Market _____(initial)
- I will have a valid Lewis County Health permit if needed for the operation of my booth (IF YOU PROVIDE TASTING SAMPLES for public consumption, you will need a health permit). Contact the Lewis County Health Department at (360) 740-1223 or go to <http://lewiscountywa.gov/environmental-health/food-safety-program#tempfoods> and fill out a Temporary Food Establishment Permit Application. Be sure to complete and return this to the health department at least two weeks before the event. _____(initial)
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Cancellations are non- refundable after November 15, 2021

Once accepted, you will be notified and provided information about the show, admittance, parking, set up and other information. Do not assume that you have been accepted until you have been notified of such. Our receipt of your completed application does not constitute acceptance.

VENDOR LIABILITY RELEASE

I agree that I will indemnify and hold harmless the Centralia Festivals Association, the Centralia Downtown Association, the City of Centralia, and volunteers from any and all claims or cause of action by either commission or omission for damage or injury to person or property arising out of, or in connection with, the Centralia Christmas Market, including setting up and breaking down.

Furthermore, I am totally responsible for any liability I incur in association with the Centralia Christmas Market. I agree to collect and to pay any taxes which result from the sale of my products at the Centralia and will report all sales in connection with my State Tax I.D. number as required by state law. I assume full responsibility for my own booth, wares, possessions and vehicle at all times. Facilities are not represented as being secure.

I have read and agree that I and anyone in my services understand and accept this Vendor Liability Release.

Signature: _____ Date: _____

Please print name here: _____

Mail this completed application to Centralia Christmas Market, 211A N Tower, Centralia, WA 98531

Or email downtownmerchants@yahoo.com for questions

ph: (360) 736-6411